

APPLICATION FOR ADMINISTRATIVE PLAT

Registered Land Owner: _____

Address: _____

Telephone: _____

Email: _____

Legal Description: _____

_____ Co. Parcel ID: _____

Current Zoning District: _____

Purpose / Intent of Land Use gained by this division: _____

Description of proposed/planned utilities: _____

Land Owner Signature

Date

Applicant Checklist: Signed Application Applicable Fees-- Attached or Paid Receipt
 Land Survey (original) Application Register of Deeds

For Office Use Only

Are there any other subdivisions in the quarter? No Yes, how many? _____

Do the proposed lots conform to the minimum lot size required? No Yes

County Treasurer Verification—is there tax liens against the property? No Yes

Does the Administrative Plat consistent with the Comprehensive Plan? No Yes

Is there access from a standard improved road? No Yes

Does the access require improvement: culvert, pavement, etc? No Yes

Verified with County Road Department: _____

Administrative Plat is: Approved Denied Reason for denial: _____

Date Reviewed: _____ Zoning Administrator _____